

Notes
Joint Usage/Research Program
Institute for Catalysis, Hokkaido University

1. Application

1. Approval from the dean/director of the department/institute of your affiliation should be obtained prior to the application (excluding those who are not currently affiliated with the organization, such as emeritus professors.)
2. For the Strategic Research Project, please include project code from Table I. For both the Strategic Research Project and the Proposal-Based Project, prior to submitting the application, the research objective and plan should be discussed with the ICAT Partner Researcher who is in charge of your proposal.
3. Please make sure if all of the necessary parts are filled, otherwise the application might be excluded from the selection process.
4. After receiving the application form by e-mail, notification of receipt will be sent via e-mail within 3 days. **If you do not receive the e-mail, please contact ICAT at "10. Contact information" in the application guidelines.**

2. Expenses

1. The budget will be allocated to the adopted projects. The amount of the budget will be determined by the screening committee.
2. Equipment whose acquisition price is ¥100,000 or over and service life is one year or over will become the assets of Hokkaido University and will be managed at ICAT.
3. Management and processing of research expenses, purchase of supplies, consumable items, etc. will be carried out by the ICAT Partner Researcher.
4. Travel expenses are calculated based on the regulations of Hokkaido University and paid after travel.
5. Those who need reimbursement of travel expenses, please submit forms for bank account registration application after adoption (If the forms were submitted in the past, no submission is needed unless there is no change).

3. Disclaimer

1. Regarding the projects adopted for this Joint Usage/Research, ICAT does not take any responsibility or liability for any damage or loss caused without any fault of ICAT.

4. Others

1. After receiving the notification of adoption, it is necessary to submit the "Agreement with Institute for Catalysis, Hokkaido University on the Joint Usage/Research" (Form 3) signed by the dean/director of the department/institute of your affiliation. By submitting the agreement form, we will skip sending a formal letter that requests the researcher to travel to ICAT. However, ICAT can send the formal letter upon the request. In this case, please request to "10. Contact information" in the application guidelines.
2. When using the equipment etc. (Table III), please consult with the ICAT Partner Researcher and follow the instructions.

3. Graduate students should subscribe Personal Accident Insurance for Students Pursuing Education and Research (PAS) of Japan Educational Exchanges and Services before joining the Joint Usage / Research. (You do NOT need to submit an insurance policy.)